



## Client Identification & Verification Procedures

CIB exercises the utmost professional care when verifying its potential clients and before allowing either deposits or trading via any of its account options.

### Process for 'On-boarding' of clients

1) The website registration process requires clients to provide the following information in 3 steps as per legal requirements:-

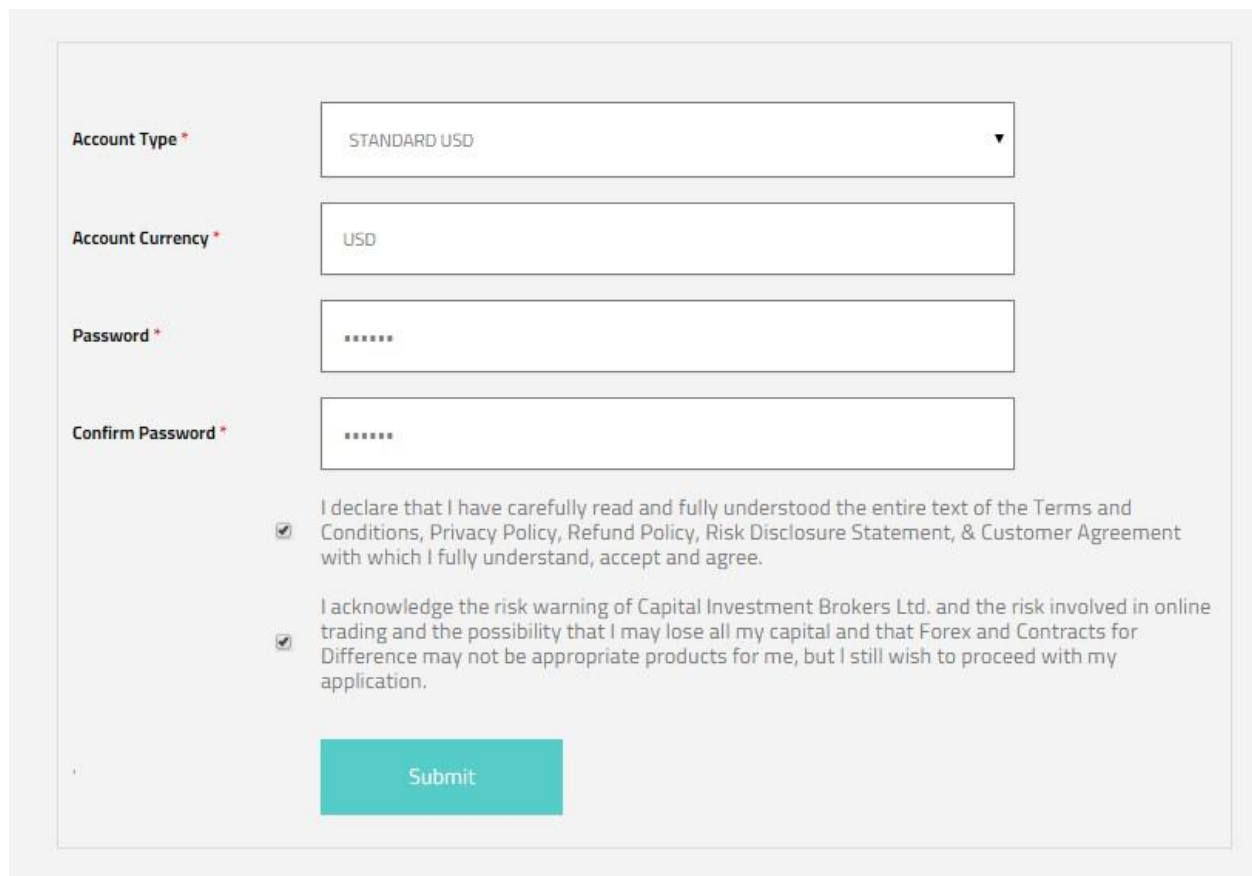
1. Personal Information	2. Employment Details	3. Account Requirements
<ul style="list-style-type: none"><li>▪ <i>Full name &amp; title</i></li><li>▪ <i>Email Address</i></li><li>▪ <i>Telephone Number</i></li><li>▪ <i>Date of Birth</i></li><li>▪ <i>Full Residential Address</i></li></ul>	<ul style="list-style-type: none"><li>▪ <i>Job Title</i></li><li>▪ <i>Industry of Employment</i></li><li>▪ <i>Employment Status</i></li><li>▪ <i>Annual Income</i></li><li>▪ <i>Net Worth</i></li><li>▪ <i>Origin of Funds</i></li></ul>	<ul style="list-style-type: none"><li>▪ <i>Account Type Required</i></li><li>▪ <i>Account Currency</i></li><li>▪ <i>Password &amp; Password Confirmation</i></li></ul>

2) All fields in the online registration form are mandatory & the application will not continue until all fields are complete.

3) The registration process includes manually agreeing, (via check box), to the following 2 statements:-

*"I declare that I have carefully read and fully understood the entire text of the Terms & Conditions, Privacy Policy, Refund Policy, Risk Disclosure Statement & Customer Agreement which I fully understand, accept & agree".*

*"I acknowledge the Risk Warning of Capital Investment Brokers Ltd and the risk involved in online trading and the possibility that I may lose all my capital and that Forex and Contracts for Difference may not be appropriate products for me, but I still wish to proceed with my application"*




The image shows a registration form with the following fields and elements:

- Account Type \***: A dropdown menu with "STANDARD USD" selected.
- Account Currency \***: A text input field containing "USD".
- Password \***: A text input field with masked characters "\*\*\*\*\*".
- Confirm Password \***: A text input field with masked characters "\*\*\*\*\*".
- Agreement 1**: A checked checkbox followed by the text: "I declare that I have carefully read and fully understood the entire text of the Terms and Conditions, Privacy Policy, Refund Policy, Risk Disclosure Statement, & Customer Agreement with which I fully understand, accept and agree."
- Agreement 2**: A checked checkbox followed by the text: "I acknowledge the risk warning of Capital Investment Brokers Ltd. and the risk involved in online trading and the possibility that I may lose all my capital and that Forex and Contracts for Difference may not be appropriate products for me, but I still wish to proceed with my application."
- Submit**: A teal button at the bottom.

4) Only a valid email address will receive the client login information and be able to access the Traders area.

5) Only a valid email address will receive an email with the trading account platform login details.



Dear User,

Thank you for registering a live trading account with Capital investment Brokers. At Capital investment brokers we value the relationships with our esteemed clients and hence customer service and satisfaction is our utmost priority.

Your NEW login details are below. Please note, your password is the same for both our traders room and your MT4 account login.

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Traders Room Login ID: [arashid2992@gmail.com](mailto:arashid2992@gmail.com)

MT4 Account No: 5007248

Password: Abc123

Invester Password : Giw400xq

To login to your traders to your traders room, [Click here](#)

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If you have not yet downloaded the MetaTrader 4 platform you may do so by clicking [here](#)

For more information on our products and services please visit our website at [www.cibfx.com](http://www.cibfx.com) or contact us at [support@cibfx.com](mailto:support@cibfx.com)

In order to begin trading, you will need to invest funds and complete your full registration by submitting all of the proper documents.

6) First time entry to the trader’s room requires the client to upload his/her ‘verification documents’. This includes for an ID and Proof of address. At least one valid document is required from each category. (Passport / National ID Card / Utility Bill). In some cases where there may be a suspicion about the individual, two documents of each category is required.

The screenshot shows a trader's dashboard with a dark blue header containing a 'Return to Website' link. On the left is a sidebar with a profile picture and navigation menu items: My Account, Live Accounts, Demo Accounts, IB Accounts, Deposit, Withdrawal, Internal Transfer, Transaction History, and Change Leverage. The main content area features a green welcome message, a yellow verification reminder, and a disclaimer about anti-money laundering laws. Below this are four buttons: Deposit Funds, Identity Verification, Trading History, and Download Platform. At the bottom, there are logos for American Express, Mastercard, Maestro, and Visa. On the right, a 'Site Stats' section shows a line graph and a 'Page view' counter at 54,127.

7) Before verification of an account is completed in the CIB CRM system (which is integrated directly with the website to block deposits and account at our discretion), a CIB manager will manually cross check all information provided by the client during the registration process, against the documents uploaded for proof of ID & Proof of Address.

#### DOCUMENT VERIFICATION

Please note! The verification procedure has not been completed yet!  
 In order to perform the verification procedure you must send scan copies of the documents, confirming your personality and place of residence. These documents will be checked within 48 hours.

Submitted Documents

Sr. No.	Uploaded Date	Document Type	Status	Document Name
1	2015-10-26 12:34:56	Identity Proof	Pending ✓	

Submit New Documents

Document Type :

Document :  No file chosen

8) Contact will be attempted via the telephone number provided by the client, in order to verify the authenticity of the potential trader.

SR. ^ No.	REGISTRATION DATE	FULL NAME	EMAIL ID	CONTACT NUMBER	COUNTRY	ACCOUNT OWNER	COMPLIANCE	DOCUMENTS	ASSIGN USER	COMMENT	DETAILS	ACTION	DELETE
1	2016-05-19 11:57 am	Ahmad Rashid	arashid2992@gmail.com	-009715852548	United Arab Emirates	Capital Investment Broker	Pending ✓	Not Uploaded				+	Delete 

9) When all the above verification procedures have been completed, the account will be verified and the user can begin to use the full functionality of the trader's room including deposits and withdrawals.

SR. ^ No.	REGISTRATION DATE	FULL NAME	DOB	EMAIL ID	CONTACT NUMBER	COUNTRY	ACCOUNT OWNER	IB NUMBER	COMPLIANCE	DOCUMENTS	ACTION		
1	2016-05-19 11:57:28	Ahmad Rashid	1981- 01-01	arashid2992@gmail.com	-009715852548	United Arab Emirates	Capital Investment Broker	56789	Approved ✓	Uploaded	Confirm ↓	Reject ↓	

10) IMPORTANT: If the above verification attempts prove unsatisfactory or incomplete for a pre-determined period, the CIB Managers will delete the account from the system completely, making sure that no further login attempts are possible.

11) IMPORTANT: All CIB Staff are trained to not allow verification of ANY client applications from within the following jurisdictions and countries: U.S.A / E.U / U.K / RUSSIA

A dedicated CIB Manager oversees all the above identification & verification procedures, with strict adherence to all company rules and regulations.